

REQUEST FOR QUOTATION
19H08022K0675
THE EMBASSY OF THE UNITED
STATES OF AMERICA REQUIRES A

Company: _____

To provide the following:

	Item Description	Quantity	Unit price	Total
1.	<p>Desktop Computer brand name or equal to HP Prodesk 400 G7 SFF/ Computadora de escritorio similar o igual a la HP Prodesk 400 G7 SFF</p> <p>Must comply with the following to be acceptable:</p> <p>1. Processor: 10th Generation Intel® Core™ i5-10400 (12MB Cache, 6 cores 2.9 GHz)</p> <p>2. Operating System: Windows 10 Pro English, French, Spanish</p> <p>3. Memory: 8GB DDR4</p> <p>4. Hard Drive: 512GB SSD</p> <p>5. Includes HP USB Keyboard and Mouse Wired</p> <p>6. Includes 21.5" Monitor brand name or equal toHP M22f</p> <p>7. Wifi connection integrated.</p>	12 each		
2.	<p>Brand name or equal to UPS Forza 800VA part number SL-801UL / UPS de 800VA igual o similar a Forza numero de parte SL-801UL</p> <p>Must comply with the following to be acceptable:</p> <p>Capacity: 800VA/480W.</p> <p>Voltage: 120V.</p> <p>Type of input: NEMA 5-15P.</p> <p>Types of outputs: 6 x NEMA 5-15R</p>	12 each		
3.	<p>Multifunctional printer brand name or equal EPSON WORKFORCE WF-C5790/ Impresora multifuncional igual o similar a la Epson Workforce WF-CF5790</p> <p>Must comply with the following to be acceptable:</p> <p>1. Functions: Print, Scan, Copy, Fax</p> <p>2. Includes initial ink packs: Black, Cyan, Magenta, Yellow</p> <p>3. Wireless and Ethernet Network Ready</p> <p>4. ISO Print Speed: Black: 24 ISO ppm; Color: 24 ISO ppm</p>	4 each		
4.	<p>Brand name or equal to HP laptop 245 G7/ laptop igual o similar a la HP laptop 245 G7</p> <p>Must comply with the following to be acceptable:</p> <p>Processor: AMD Ryzen 5</p>	2 each		

	Operating System: Windows 10 Pro English, French, Spanish Memory: 8GB Hard Drive: 256GB SSD			
5.	External Hard Disk Drive brand name or equal to Seagate 4TB/ Disco Duro externo similar o igual al Seagate de 4TB Must comply with the following to be acceptable: connectivity technology USB 3.0 hard drive size 4TB	2 each		
6.	Microsoft Office Professional 2019 1- User License 1 time download Classic Version of 2019 Word, Excel, PowerPoint, Outlook, Publisher and Access Government Use	14 each		
7.	1 year antivirus license brand name or equal to ESET NOD32 Antivirus 2017 1 User 1-Year License Download	14 each		
8.	Freight and handling	Lot		

A. Supplies and Prices:

The Contractor shall provide to the U.S. Government the new products as described in the specifications for the stated firm fixed price. Further, the Contractor shall properly perform the delivery to the location set forth under Place of Delivery, of this document. The firm fixed price shall include the products pre-delivery inspection, certificates of origin, operator's manuals, warranty certificates and any other documentation mandated by the destination country.

*** If applicable - manuals shall be furnished in the English and Spanish language.

The vendor's offer should include minimum a **one-year warranty** for every item of equipment requested. It should cover any defect or deficiency that may occur during normal use. Should provide technical support during warranty period to resolve questions related to operation of equipment. A written warranty should be provided.

B. Delivery Date:

Delivery Date is **forty-five (45) calendar days** maximum after receipt of the award. Must deliver all items.

C. Place of Delivery:

The contractor is responsible for ensuring **door-to-door** delivery of goods to the following address:

Embajada Americana
Col. San Carlos, Avenida La Paz
Numero de casa # 2629

RTN 08019999408358
 Tegucigalpa Honduras
 PO: *purchase order number*.....
 Ana Carcamo / Marvin Alvarado
 POC: carcamoag@state.gov

D. Evaluation Factor:

- a. The U.S. Government intends to evaluate this requirement based on the lowest price technically acceptable (LPTA). *NOTE: Offerors shall include specific details (description, model, brand, technical spec sheet per item and delivery date in their responses to this RFQ. All pricing shall reflect Lempiras.*
- b. Award from this solicitation will be made on an “All or None” basis
- c. **Company Documents:** Please include the following documents (all documents should be up to date):
 - Company License / SAM Number
 - Company RTN
 - Company address and telephone Number
 - Contact Name, telephone number and email address
- d. **Delivery Terms:** The vendor is responsible for the delivery of all items listed above under this Request of quotation (Brand name or Equal) in the stated shipping address. Offers shall include proposed delivery date.
- e. **Offers/ Quotes:** Complete pricing section in Lempiras (L)

NOTE:

52.225-17 Evaluation of Foreign Currency Offers (FEB 2000)

If the Government receives offers in more than one currency, the Government will evaluate offers by converting the foreign currency to United States currency using the exchange rate used by the Embassy in effect as follows:

- (a) *For acquisitions conducted using sealed bidding procedures, on the date of bid opening.*
- (b) *For acquisitions conducted using negotiation procedures—*
 1. *On the date specified for receipt of offers, if award is based on initial offers; otherwise*
 2. *On the date specified for receipt of proposal revisions.*

- f. **Tax Exempted:** VALUE ADDED TAX (VAT) is not applicable and shall not be included in the CLIN rates or Invoices because the U.S. Embassy has a tax exemption certificate from the host government.
- g. **Payment:** Payment through **Government Purchase Credit Card.** Payment will be processed once the requester has confirmed as complete the delivery of all items.
- h. **Technical support:** Quoters must demonstrate that any required services (warranty, maintenance, testing, etc.) can be provided on-site in Honduras, including the ability to provide

those services on a timely basis, and to supply accessories and spare parts if required.

Your offer must be submitted **no later than June 16, 2022 at 11:00 a.m. (Tegucigalpa, Honduras Time)** via e- mail to sosaax@state.gov. **Offers received after the deadline will not be considered.**

If there are any questions regarding this Request for Quotation, please contact Ada Sosa, Program Assistant, email: sosaax@state.gov

June 01, 2022

Company: _____

Contact Name and Position: _____

Telephone Number: _____

Signature: _____

Date: _____

PLEASE FILL PRICES, TOTAL, AND SIGN. THIS REQUEST OF QUOTATION SHOWS YOUR PROOF OF READING AND UNDERSTANDING OF THE BID.